



D. P. FITZGERALD  
Area Manager - Operations  
North East Sales Area  
910-741-2053

June 5, 1996

**SENT VIA E-MAIL**

Bob Snow  
Rory O'Rourke  
Mark Goodman  
Steven MacLeod  
Rich Mitica  
Tim Gillespie

**SUBJECT: Cigarette Outlet Specialists - Equipment Needs**

We have been asked to survey each Region to determine whether Poquets & Coupon Printers are needed for any of your Cigarette Outlet Specialists. In many cases we are utilizing buy-downs/V.P.R.'s and these individuals would not need this equipment. However, if you do have any of these employees that need this equipment, please provide me with their name, employee #, and where it should be shipped.

After we receive everyone's input we will determine if on-hand inventory will cover our needs, or additional equipment will need to be purchased. We will let you know what the projected ship dates will be after this reconciliation is completed.

If at all possible we would appreciate your response on or before Thursday, June 13th.

Call if you have any questions.

Don

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